

Form to complete for the presentation of the request

Data of the party presenting the request	Data of the party presenting the request: First name and Surname/Company name*
	Tax Code/VAT no.* <input type="text"/>
	Street address (street, square) *
	Street number*/Postal code*
	City*/Province*/Country*
	<i>Provide contact information if it is necessary to make contact for requesting additional information</i>
	Email
	Certified email address
	Telephone number*
	IN CASE OF A REQUEST SUBMITTED BY A REPRESENTATIVE:
Representative party/organisation 	
Attach explicit proof of the representative authority 	

Information about the operation to which the request refers	Specify the subject matter of the request in this section (the operation financed by CDP or for which the financial support of CDP was requested to which it refers) *
---	--

Reasons for the request	<i>Specify in this section the location and circumstances to which the request refers*</i>	
	Annex 1	
	Annex 2	
	Annex 3	

Reasons for the request	<i>Provide a clear indication of the reasons for the request in this section*</i>	
	<i>Provide clear and detailed assertions regarding these negative impacts (current or potential, direct or indirect) of the operation financed by CDP or for which the financial support of CDP was requested in this section*</i>	
	<i>Provide in this section an indication of the relationship between the operation financed by CDP or for which the financial support of CDP was requested and its presumed impacts*</i>	

Possible resolution actions	<p><i>Provide in this section the reasons for which the operation allegedly violates the relevant legislation and/or applicable national/international standards and/or CDP policies</i></p>	
	<p><i>Provide in this section other useful information regarding the reason for the request</i></p>	
	Annex 1	
	Annex 2	
	Annex 3	

Possible resolution actions	<p><i>Provide in this section possible actions for resolution: a clear description of the actions (e.g. legal actions or contacts with the customer) that were already taken to attempt to reach a resolution or the proposed solutions for the possible resolution. In particular:</i></p> <p><i>Provide a description of the actions taken regarding the activation of the grievance mechanism of the CDP customer and the relative outcome* (mandatory field if the CDP customer has activated the grievance mechanism)</i></p>
-----------------------------	--

Annex	<p><i>Provide a description of any other administrative and/or legal procedures that were started and the relative outcome</i></p>	
	Annex 1	
	Annex 2	
	Annex 3	

Data for previous contacts	<p><i>Specify in this section, if applicable, indication of the names of CDP employees and/or CDP customers with whom the party who presented the request already had contact;</i></p>	
	CDP employee name	
	CDP customer name	

<p>Date.....</p> <p>Signature.....</p>
--

Information notice pursuant to Article 13 of European Regulation 2016/679 (GDPR)

Data Controller

Pursuant to European Regulation 2016/679 (hereafter the GDPR), Cassa Depositi e Prestiti S.p.A. (hereafter, CDP), based in Rome, via Goito No. 4 (00185), processes your personal data as the "Data Controller" of the data processing in accordance with law, and informs you of the use of the aforementioned personal data.

The Personal Data Protection Officer (DPO) can be contacted by writing to the following e-mail address privacy@cdp.it.

Purposes of the processing

Your data will be processed: a) for the processing of the request; b) for fulfilment of the obligations required by community laws, regulations, provisions issued by authorities authorised to do so by law or supervisory and control bodies pursuant to art. 6.1.c) of the GDPR.

Data processing methods

Personal data are processed, for the purposes indicated, using manual, IT or telecommunications means, applying logics that are strictly related to those purposes and, in any case, in a way that ensures such data may be kept secure and confidential. Protection is ensured also if innovative instruments are introduced by CDP.

Storage of personal data

Your Personal Data may be kept only for such time as necessary in relation to the purposes for which they are collected, in compliance with the principle of data minimisation pursuant to Article 5.1.c) of the GDPR and for a maximum of 10 years.

CDP may retain some data after the end of that period, depending on the amount of time required in order to manage specific contractual or legal compliance obligations, and also for purposes of administrative, tax and/or contributions payment compliance, for the period of time imposed by applicable legislative and regulatory provisions and required in order to enforce any rights and entitlements in legal proceedings. In any case, the data will also be processed in compliance with current regulations, according to the principles of confidentiality, inherent to the performance of the financial activity, which have always guided CDP.

Categories of persons to whom data may be communicated

For the pursuit of the above purpose, CDP may communicate your data to third parties who were appointed as data processors or who act as autonomous controllers if the data communications operations are necessary for the required and performed services and/or required by specific regulatory obligations.

Transfer of data outside the EU

With regard to any transfer of Data to third countries, CDP will process that data in accordance with the procedures permitted by applicable law, such as the consent of the data subject, the adoption of Standard Clauses approved by the European Commission, the selection of entities participating in international programmes for the free movement of data or operating in countries considered safe by the European Commission.

Rights of the data subject

Lastly, we inform you that Articles 15-22 of the GDPR give data subjects the possibility of exercising specific rights. Accordingly, data subjects can obtain the following from CDP: access, rectification, erasure, restriction of processing, withdrawal of consent and portability of the data concerning them.

The data subject also has the right to object to the processing. If this right is exercised, CDP reserves the right not to concede to the challenge and, instead, to continue the data processing provided there are legitimate and compelling reasons to do so which prevail over the data subject's interests, rights and freedoms.

The above rights may be exercised by sending a request by post to Cassa Depositi e Prestiti S.p.A., via Goito 4, 00185 - Rome, to the attention of the Data Protection Officer, or by e-mail directly to said Officer, at the addresses provided in the paragraph "Data Controller".

The data subject is also entitled to file a complaint with the Italian Data Protection Authority.

^(*) *Mandatory fields: the failure to complete the mandatory fields, or the possible omission of annexes, may make it impossible to respond to the request.*